



Sacred Heart Catholic Church

Faith Formation Registration Form

2015-2016 Catechetical Year

DATE RECEIVED: _____

BAPTISMAL RECORD RECEIVED

MEDICAL/PHOTO RELEASE

COMMITMENT FORM

REGISTRATION PAID \$ _____

Cash Check # _____

Catechist Discount: \$ _____

Balance Due: \$ _____

Family's last name	New Parishioner at Sacred Heart? Y N <i>(If NOT registered at Sacred Heart, please complete Parish Registration Form.)</i>
Best e-mail address for contact	Home telephone number

NATURAL MOTHER (CHECK IF PRIMARY LEGAL GUARDIAN)

NATURAL FATHER (CHECK IF PRIMARY LEGAL GUARDIAN)

Name	Name
Address	Address
City State Zip Code	City State Zip Code
Mailing address <i>(if different from above)</i>	Mailing address <i>(if different from above)</i>
City State Zip Code	City State Zip Code
Cell phone	Cell phone
E-mail address	E-mail address
Maiden name	
Religion	Religion
Authorized to pick up child(ren?) <input type="checkbox"/> Yes <input type="checkbox"/> No	Authorized to pick up child(ren?) <input type="checkbox"/> Yes <input type="checkbox"/> No

STEPFATHER, IF APPLICABLE (CHECK IF PRIMARY LEGAL GUARDIAN)

STEPMOTHER, IF APPLICABLE (CHECK IF PRIMARY LEGAL GUARDIAN)

Name	Name
Address	Address
City State Zip Code	City State Zip Code
Cell phone	Cell phone
E-mail address	E-mail address
Religion	Religion
Authorized to pick up child(ren?) <input type="checkbox"/> Yes <input type="checkbox"/> No	Authorized to pick up child(ren?) <input type="checkbox"/> Yes <input type="checkbox"/> No

In case of an emergency, the parents/guardians will be contacted first.
Please provide information for someone outside of your immediate family.

Emergency contact name	Relationship	Emergency contact phone
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Early Registration Period: May 11, 2015 to June 12, 2015. Save 10%!

A late fee of \$25.00 will be charged for registration forms received after August 24, 2015.

***A copy of each child's baptismal record must be on file in the Faith Formation Office.**

***We are unable to accept photocopies or faxed certificates that do not fully reveal the official seal of the church of baptism.**

The parish seal must be present on the certificate.

Even if your child was baptized at Sacred Heart, a copy of each child's baptismal record must be on file in the Faith Formation Office. If you have previously provided a copy of the record, please contact the Faith Formation Office to confirm.

Material fees for families requiring home study are \$30.00 per student. Please contact the Director of Faith Formation.

SUNDAY FAITH FORMATION

05/11/15 – 06/12/15: \$54.00 per child
 06/13/15 – 08/24/15: \$60.00 per child
 08/25/15 or later: \$85.00 per child

FIRST EUCHARIST

05/11/15 – 06/12/15: \$54.00 per child
 06/13/15 – 08/24/15: \$60.00 per child
 08/25/15 or later: \$85.00 per child

CONFIRMATION

05/11/15 – 06/12/15: \$54.00 per child
 06/13/15 – 08/24/15: \$60.00 per child
 08/25/15 or later: \$85.00 per child

PLEASE CHECK

Registering for:

- Baptism
- Sunday Faith Formation
- First Reconciliation/
Eucharist
- Confirmation

<i>Child's last name</i>	M / F	<i>Child's first name</i>
<i>Birth date</i>		<i>Special needs</i>
<i>School</i>	<i>Grade</i>	<i>Nickname</i>

Sacraments previously celebrated:

<input type="checkbox"/> Baptism			
	<i>Date</i>	<i>Church</i>	<i>City, State</i>
<input type="checkbox"/> Reconciliation			
	<i>Date</i>	<i>Church</i>	<i>City, State</i>
<input type="checkbox"/> Eucharist			
	<i>Date</i>	<i>Church</i>	<i>City, State</i>
<input type="checkbox"/> Confirmation			
	<i>Date</i>	<i>Church</i>	<i>City, State</i>

Additional child:

PLEASE CHECK

Registering for:

- Baptism
- Sunday Faith Formation
- First Reconciliation/
Eucharist
- Confirmation

<i>Child's last name</i>	M / F	<i>Child's first name</i>
<i>Birth date</i>		<i>Special needs</i>
<i>School</i>	<i>Grade</i>	<i>Nickname</i>

Sacraments previously celebrated:

<input type="checkbox"/> Baptism			
	<i>Date</i>	<i>Church</i>	<i>City, State</i>
<input type="checkbox"/> Reconciliation			
	<i>Date</i>	<i>Church</i>	<i>City, State</i>
<input type="checkbox"/> Eucharist			
	<i>Date</i>	<i>Church</i>	<i>City, State</i>
<input type="checkbox"/> Confirmation			
	<i>Date</i>	<i>Church</i>	<i>City, State</i>

THIS RELEASE MUST BE SUBMITTED WITH THE REGISTRATION FORM.



Annual Parental Medical & Photo Release 2015-2016

The following information must be completed and the form returned to Sacred Heart Catholic Church's Office of Children and Youth Faith Formation.

Child's name: _____

Medical information (allergies, etc. of which we should be aware): _____

Where can you be reached during Religious Education? _____ Phone: _____

Emergency contact: _____ Phone: _____

In the event of an emergency where the parent cannot be reached, the child will be taken to the nearest medical facility. I/We authorize any representative of Sacred Heart Catholic Church to seek medical treatment for my child.

Parent/Guardian Signature: _____

Print Parent/Guardian's name: _____ Date: _____

Please read and initial each section below:

_____ I/We understand that religious, spiritual formation of the family takes place when we gather as a Catholic Community to worship. As part of my responsibility for the religious education of my client, I commit and promise that my family will regularly attend Sunday Mass.

_____ I/We understand that it is my responsibility to familiarize myself with the policies, procedures and session dates for the parish Faith Formation program in which I am registering my child(ren). I commit to making sure that I receive a copy of the Parent Handbook published by the Children and Youth Faith Formation Office at the beginning of the program year. I understand that the policies and dates are subject to change upon written notification by the Faith Formation Office.

_____ I/We as parents of child(ren) registered in Sacred Heart Church's Faith Formation Program understand that we have a responsibility to provide for the parish of Sacred Heart through good stewardship of our time, talent and treasure. When possible, we will volunteer our time and talent to the program and we will continue to contribute financially to the parish in support of its many and varied ministries.

PUBLICITY RELEASES/PHOTOS: From time to time, photos are used in the parish bulletin and website as well as in newspapers, television and other media used to portray events occurring at our parish. These may or may not be accompanied by photos or videotape of students. The releases may be prepared by Sacred Heart Church or a media representative. I do _____/do NOT _____ give permission for my student(s) name and likeness to be included in such publicity releases.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

*This consent is renewed at the beginning of each Faith Formation program year.
This consent may be revoked in writing.*



Sacred Heart Catholic Church

Children & Youth Faith Formation

2015-2016 Parent/Guardian Opportunities

Below are opportunities to serve our children and youth as they grow in their faith. Since Faith Formation is a volunteer-driven ministry, we welcome your help! Please enter the names and contact information for each adult volunteer and check the opportunities that match your gifts and talents. Thank you!

Volunteer #1

Last Name	First Name	Best Contact Phone #	E-mail Address
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Volunteer #2

Last Name	First Name	Best Contact Phone #	E-mail Address
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<p>Catechists: Volunteer to teach our Catholic faith to children and youth through prayer, faith-sharing and activities using curriculum guidelines. Please check area of interest: <input type="checkbox"/> Sunday Morning Faith Formation <input type="checkbox"/> CLOW <input type="checkbox"/> Sacramental Preparation Programs <input type="checkbox"/> Parent Enrichment <input type="checkbox"/> Youth Ministry <input type="checkbox"/> Extra Special CLOW <input type="checkbox"/> Wee Worship (for 3 & 4 year olds during 9 am Mass)</p>	Volunteer #1 <input type="checkbox"/> Volunteer #2 <input type="checkbox"/>
<p>Classroom and Children’s Liturgy of the Word (CLOW) Assistants: Volunteer to assist a catechist. Please check area of interest: <input type="checkbox"/> Sunday Morning Faith Formation <input type="checkbox"/> CLOW <input type="checkbox"/> Parent Enrichment <input type="checkbox"/> Sacramental Preparation Programs <input type="checkbox"/> Youth Ministry <input type="checkbox"/> Extra Special CLOW <input type="checkbox"/> Wee Worship (for 3 & 4 year olds during 9 am Mass)</p>	Volunteer #1 <input type="checkbox"/> Volunteer #2 <input type="checkbox"/>
<p>Special Programs Facilitators: Volunteer to organize, create, and oversee any one of our CYFF liturgical celebrations. Please indicate event: <input type="checkbox"/> Bible Blessing <input type="checkbox"/> Living Rosary <input type="checkbox"/> All Saints Parade <input type="checkbox"/> Jesse Tree <input type="checkbox"/> Christmas Program <input type="checkbox"/> Living Stations of the Cross <input type="checkbox"/> Seder Meal <input type="checkbox"/> May Crowning</p>	Volunteer #1 <input type="checkbox"/> Volunteer #2 <input type="checkbox"/>
<p>Music Leaders: Children LOVE music! Volunteer to enhance our Sunday morning and/or Sacramental Preparation programs with music! And maybe even help us start a Children’s Choir at the 9:00 am Mass!</p>	Volunteer #1 <input type="checkbox"/> Volunteer #2 <input type="checkbox"/>
<p>Baking Moms and Dads/Special Event Organizers: Children LOVE food! Volunteer to enhance our Sunday morning and/or Sacramental Preparation programs by baking or organizing food for special times during the year.</p>	Volunteer #1 <input type="checkbox"/> Volunteer #2 <input type="checkbox"/>
<p>Parent Enrichment Member: Participate in Parent Only DVD series and discussions in our Parent Enrichment Room during the Sunday morning class session time.</p>	Participant #1 <input type="checkbox"/> Participant #2 <input type="checkbox"/>
<p>Youth Ministry Volunteers: Join our Youth Ministry Team of volunteers to assist or chaperone gatherings, events or other activities.</p>	Volunteer #1 <input type="checkbox"/> Volunteer #2 <input type="checkbox"/>
<p>Sacramental Preparation Retreats and Service Days: Volunteer to help at (please circle) retreats, service days or receptions for the sacrament of <input type="checkbox"/> First Reconciliation <input type="checkbox"/> First Eucharist <input type="checkbox"/> Confirmation</p>	Volunteer #1 <input type="checkbox"/> Volunteer #2 <input type="checkbox"/>
<p>Weekday or Sunday Office Assistant: Work includes general office work, preparing items for upcoming class sessions/events and welcoming new families. <input type="checkbox"/> Volunteer during the week on an as needed basis to help in the Faith Formation Office. <input type="checkbox"/> Help in the Sunday morning CYFF office at Sacred Heart Campus.</p>	Volunteer #1 <input type="checkbox"/> Volunteer #2 <input type="checkbox"/>

Some ministry volunteer opportunities require completion of our Diocesan Safe Environment Training.
 For more details, visit <http://dosp.org/safe-environment/training-programs/sep-program-for-access-to-children/>

THIS COMMITMENT FORM MUST BE SUBMITTED WITH THE REGISTRATION FORM.



Sunday Faith Formation Parent Commitment Form 2015-2016

The following information must be read and the form completed and returned to Sacred Heart Catholic Church's Office of Children and Youth Faith Formation.

Parental Responsibility

A sincere interest in a child's faith life on the part of parents will greatly nurture a child's spiritual development. We urge all of our families to pray together and to make full use of sacred scriptures and the Catechism of the Catholic Church (http://www.vatican.va/archive/ENG0015/_INDEX.HTM) as reference tools on Catholic teachings.

Since spiritual growth for a child depends upon prayer, participation at Mass and exposure to the Christian community, parents should foster their child's spiritual growth by attending Sunday and Holy Day of Obligation Masses with their child(ren), as well as participating as families in other parish events that promote faith and community.

Parents are expected to be actively involved with their child(ren)'s catechetical studies and to spend time talking with their child(ren) about what was learned during the sessions, as well as assisting with homework assignments. Parents are always invited to participate in faith formation sessions with their children.

Parents who show an interest in their children's faith lives will teach and inspire their children to place God at the center of their lives. Our Faith Formation Team is here to assist you. Should you find there is anything we can do to support you in this effort, please contact us.

Enrollment

Sunday Morning Faith Formation classes are open to all children and youth of families who are active, registered and contributing members of Sacred Heart Church. Friends are welcomed as visitors and must sign in upon arrival.

Exceptions for non-parishioners may be made for those who, for a good reason, cannot attend Faith Formation classes at their own parish. Anyone wishing to seek an exception to this policy must obtain a letter from the Pastor of his/her own parish granting permission for the child to receive religious instruction Sacred Heart Parish. Upon receipt of this letter, the decision on exceptions will be made by the Director of Faith Formation in consultation with the Pastor of Sacred Heart Church.

Attendance at Sunday Morning Faith Formation for Grades PreK-4 through 8

Non-Sacramental and non-preparation years

Since each grade level of our Faith Formation Program has its own curriculum focus, children enrolled in the Sunday Faith Formation Program should attend every class. Our calendar for the year takes into consideration holiday weekends which allows several Sundays off for family time. If, however, due to illness or family commitments it is necessary for students to be absent, parents should notify their child(ren)'s teacher in advance. In the event of an absence, children and/or parents should check with the catechist to see what work was missed. In a non-sacramental year, four absences or more are considered excessive. If a child misses four consecutive classes without prior notice, he or she will be considered withdrawn from the program unless parents notify us otherwise.

Sacramental and preparation years

Regular attendance is expected for all grade levels and a special emphasis is placed on attendance during sacramental preparation years, **including the year of remote catechesis prior to the year of sacramental celebration. Attendance is monitored closely.** It is in the best interest of the children preparing for sacraments that all classes be attended without absence. ***Please note: Children who do not regularly attend classes during these years will be considered to not have properly prepared for the reception of sacraments and will be advised to begin the preparation process at a later time when they can make a commitment necessary to be well prepared to celebrate the sacraments.***

Tardiness

A child will be considered tardy if they come to class later than 5 minutes after the posted start time of the class. Being on time is very important for all the children in the classroom and the catechist. Late arrivals disrupt the classroom by interrupting the catechist’s lesson, and the tardy child misses out on what has already been discussed in class. Arriving late to class will be considered as a half an absence.

Please complete, detach and submit a copy of this form to Sacred Heart’s Faith Formation Office. Keep a copy for your records.

*As parent of my child(ren), _____,
I promise to assist my child(ren) during this year of faith formation and to fully participate with my child(ren). I understand this includes attending Sunday Mass with my child(ren), arriving on time to all sessions, and establishing a home environment in which prayer and faith sharing are inherent in our daily life.*

As parent of my child(ren), I understand that I am the first educator of the faith of my child(ren) and that I am called to fulfill the promise I made at his/her/their Baptism(s) by taking an active role in raising my child(ren) in the Catholic faith and helping him/her/them build a healthy relationship with God and the church community. This requires me to actively engage in my faith journey in order for me to pass on my Christian heritage to my child(ren) and help him/her/them realize that faith formation is a lifelong journey, handed down from generation to generation in order to honor and serve God.

_____	_____
Parent’s Name (Printed)	Parent’s Signature
_____	_____
Child’s Name	Child’s Grade Level
_____	_____
Child’s Name	Child’s Grade Level
_____	_____
Child’s Name	Child’s Grade Level